

**MINUTES OF THE MEETING OF THE CITY COUNCIL OF THE CITY
OF LOS ALTOS, HELD ON TUESDAY, DECEMBER 9, 2014,
BEGINNING AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN
ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Pepper, Mayor Pro Tem Bruins, Councilmembers Mordo, Prochnow and Satterlee

ABSENT: None

PLEDGE OF ALLEGIANCE

Cub Scout Pack 501, Den 1 led the Pledge of Allegiance to the flag.

CHANGES TO THE ORDER OF THE AGENDA

Council members provided remarks recognizing Public Works Director Jim Gustafson upon his retirement.

PUBLIC COMMENTS

Los Altos High School students Allie Crum, Jennifer Chin and Ramiel Petros encouraged the Council to support the Los Altos High School Homecoming Parade as a Heritage Event.

Los Altos resident Penny Lave requested that agenda items that are of public interest be moved forward on the agenda.

Los Altos resident Gerry Madea recognized Public Works Director Gustafson upon his retirement.

CONSENT CALENDAR

Mayor Pro Tem Bruins pulled item number 2, Councilmember Mordo pulled item number 5 and a member of the public pulled item number 7.

Action: Upon a motion by Councilmember Satterlee, seconded by Mayor Pro Tem Bruins, the Council approved the Consent Calendar, with the exception of items number 2, 5 and 7, as follows:

1. Council Minutes

Approved the minutes of the December 2, 2014 special meeting.

2. 2015 City Council meeting schedule

Pulled for discussion (see page 4).

3. Annual Concrete Repair, Project TS-01005

Rejected all bids and directed staff to re-advertise Capital Project TS-01005, Annual Concrete Repair.

4. CIPP Corrosion Rehabilitation, Project WW-01005

Appropriated \$119,466 from the Sewer Fund to the CIPP Corrosion Rehabilitation, Project WW-01005, overruled the protest from Insituform Technologies, LLC concerning the second low bidder, awarded the Base Bid for CIPP Corrosion Rehabilitation, Project WW-01005 to Michels Corporation dba Michels Pipeline Construction for \$194,952.50 and authorized the City Manager to execute a contract on behalf of the City.

5. 2015 City Council assignments

Pulled for discussion (see page 4).

6. Annual Street Resurfacing, Project TS-01001

Adopted Resolution No. 2014-33, accepting completion of the Annual Street Resurfacing (Rubberized Cape Seal), Project TS-01001 and authorized the Public Works Director to record a Notice of Completion as required by law.

7. Personnel Committee

Pulled for discussion (see page 2).

ITEMS PULLED FROM CONSENT CALENDAR

7. Personnel Committee

Public Comment: Los Altos resident Penny Lave questioned the recommendation to disband the Personnel Committee.

Action: Upon a motion by Mayor Pro Tem Bruins, seconded by Councilmember Satterlee, the Council unanimously disbanded the Personnel Committee and established a Youth Commission Interview Committee.

PUBLIC HEARING

8. Traffic Impact Fees

Assistant City Manager Walgren presented the report.

Mayor Pepper opened the Public Hearing. There was no one wishing to speak. Mayor Pepper closed the Public Hearing.

Action: Upon a motion by Councilmember Satterlee, seconded by Mayor Pro Tem Bruins, the Council unanimously adopted Resolution No. 2014-32, increasing the Traffic Impact Fees.

Future Agenda Item: Councilmembers Mordo, Prochnow and Satterlee requested a future agenda item to discuss exploring regional traffic impact fees.

DISCUSSION ITEMS

9. Comprehensive Annual Financial Report June 30, 2014

Administrative Services Director Juran-Karageorgiou presented the report and Katherine Yuen of Maze and Associates presented the Auditor's report.

Public Comment: Los Altos resident Gerry Madea stated the City should pay for its use of sanitary sewer and solid waste services.

Future Agenda Item: Council requested a future agenda item to discuss options for investment of funds in the Other Post Employment Benefits (OPEB) Reserve.

Future Agenda Item: Mayor Pepper and Councilmember Mordo requested a future agenda item to discuss retirement of long-term City debt.

Action: Upon a motion by Mayor Pro Tem Bruins, seconded by Councilmember Mordo, the Council unanimously accepted the Comprehensive Annual Financial Report for June 30, 2014.

10. Civic Center Master Plan update

City Clerk Maginot presented the report.

Public Comment: Kim Cranston encouraged the Council to develop a specific plan for downtown and the Civic Center prior to taking any further actions on the Civic Center Master Plan update.

Councilmember Satterlee supported holding one meeting with Anderson Brulé Architects and then evaluating the need for a second meeting. Mayor Pro Tem Bruins supported holding one meeting with Anderson Brulé Architects with the goal of having multiple concepts of the Community Center Conceptual Design and then allowing for another opportunity for community engagement.

Action: Upon a motion by Councilmember Mordo, seconded by Councilmember Prochnow, the Council appropriated \$3,800 from the Capital Projects Fund to Capital Improvement Project #CF-01002, Civic Center Redevelopment for an additional presentation before the City Council and authorized the City Manager to execute an amendment to the agreement with Anderson Brulé Architects to perform additional services, by the following vote: AYES: Mordo, Pepper and Prochnow; NOES: Bruins and Satterlee.

Mayor Pepper called for a recess at 9:12 p.m. The meeting resumed at 9:18 p.m..

11. Open Government Policy

Mayor Pepper introduced the item.

Public Comments

Kim Cranston and Los Altos residents Penny Lave and Gerry Madea supported the policy.

Los Altos resident Jim Fenton encouraged the City to make documents on the City's website easily searchable and encouraged parameters for posting emails from members of the public.

Action: Council members provided feedback to the ad hoc committee and directed the committee to return with a revised policy. The Council also directed staff to begin implementing various aspects of the policy.

ITEMS PULLED FROM CONSENT CALENDAR CONTINUED

2. 2015 City Council meeting schedule

Mayor Pro Tem Bruins suggested holding the proposed mid-year Council retreat on the second Tuesday of July rather than a Saturday. Councilmember Satterlee proposed cancelling the second meeting in September and not scheduling a special meeting in its place.

Action: Upon a motion by Councilmember Satterlee, seconded by Councilmember Mordo, the Council unanimously approved the 2015 City Council meeting schedule, with the following modifications: schedule a mid-year retreat on the regular meeting date of July 14, 2015, and remove the July 18, 2015 and September 29, 2015 special meetings.

5. 2015 City Council assignments

Councilmember Mordo requested he be assigned to the North County Library Authority.

Action: Upon a motion by Councilmember Mordo, seconded by Councilmember Satterlee, the Council unanimously accepted the Mayor's appointments to local and regional boards and Council Committees for 2015, with the modification to assign Councilmember Mordo to the North County Library Authority in place of Councilmember Satterlee.

COUNCIL AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Future agenda items

Councilmember Satterlee, Mayor Pepper and Mayor Pro Tem Bruins requested a future agenda item to receive an update from staff on the proposed changes to the Foothill Expressway and El Monte Avenue intersection and a discussion on how that project might be prioritized.

Councilmembers Mordo and Prochnow and Mayor Pepper requested a future agenda item to consider the status of the Los Altos High School Homecoming Parade as an Heritage Event.

Councilmembers Mordo and Prochnow and Mayor Pepper requested a future agenda item to discuss the approved relocation of the Walter Singer Bust.

Councilmembers Mordo and Prochnow and Mayor Pepper requested an agenda item as part of the Council retreat to discuss forming an ad hoc committee to review downtown parking standards and policies.

Councilmember Mordo and Mayor Pepper requested an agenda item as part of the Council retreat to discuss City Commissions.

Councilmembers Mordo and Prochnow requested a future closed session to discuss the evaluation process for the City Manager and City Attorney.

Mayor Pepper, Mayor Pro Tem Bruins and Councilmember Prochnow requested a future agenda item on January 13, 2015 to receive an update from staff on the Valley Transportation Authority El Camino Real Bus Rapid Transit project.

ADJOURNMENT

Mayor Pepper adjourned the meeting at 11:04 p.m.

Janis C. Pepper, MAYOR

Jon Maginot, CMC, CITY CLERK